

# Minutes

## ARAPT BOARD MEETING

**DATE** May 12, 2023

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**TIME** 2:00 PM – 3:30 PM

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**MEETING CALLED TO ORDER BY** Rodney Fry

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### IN ATTENDANCE

Rodney Fry, Michelle Cox, Kristy Goodwin, Laura Simmons, Hailey Frost

### TREASURER REPORT

Michelle Cox, former Vice President will be coming off the account and Rodney Fry, the new President is replacing her and coming on.

### WEB SITE

- Rodney Fry is working with the Marketing Director, James Bowyer, at Waters Edge to develop the ArAPT web site.
- Rodney confirmed there will be a section on the web site entitled “Board members.” Each board member will have a photo and bio posted with an email address listed.
- Board members need to provide content suggestions for the web site.

**ACTION ITEM:** Each board member needs to send their bio and picture for the web site to Rodney. Also, provide suggestions for content to Rodney asap.

### AD HOC MEETING TO APPROVE BY-LAWS

- APT will send by-laws to Rodney in 2 weeks.
- The Board will have an ad-hoc meeting via email thread to review the by-laws and make any modifications.

### UNIVERSITY OF ARKANSAS SUMMER CONFERENCE

- We agreed to provide \$250 worth of snacks for the U of A summer conference, which will be held Fri. 6/9 and Sat. 6/10.
- Hailey can pick up snacks at Sams
- We will set up a table and distribute information at the conference for APT

- Rodney agreed to disassemble the table on 6/10 and respond to any questions on that day.
- Michelle will send a sign-up so each member can choose a 2-hour shift to be present and distribute information at the conference on Fri 6/9.
- T-shirts will be given to attendees who sign up as new members or rejoin if membership lapsed.

**ACTION ITEM:** Look for Michelle's email and sign up for shift on 6/9  
 Fyi: Next meeting will be held Friday, 6/9 at noon.

### **LUNCH AND LEARN FEEDBACK/REVIEW**

- Moving forward, an email needs to be sent a week prior to lunch and learn events to confirm attendance and remind registrants about event.
- Many registrants did not end up attending.

### **LUNCH AND LEARNS**

- Alexis Necessary Lunch and Learn in August – No registrants at this juncture.
- No Lunch and Learn event in October due to National Conference
- Benton County DHS event in November. The focus of this lunch and learn is to explain their processes and when it is appropriate for counselors to hotline.
- Communication needs to be sent in the next newsletter about these events.

### **GOOGLE DRIVE**

- New members were able to gain access at the meeting

### **UPDATES FOR 2024 CONFERENCE**

- Contract has been signed for Scott Riviere, speaker
- Contract in process of being signed for venue, UCA
- Armark will provide food items due to contractual obligation.
- We will add-on AV services
- There was discussion about the reasonable cost of venue, with nonprofit discount (\$250 per day). Therefore, we have funds to pay increased food/drink costs through Armark.

### **GOLD STATUS PROGRESS**

**ACTION ITEM:** Hailey and Kristy will send dates to Laura for their outreach activities

**ACTION ITEM:** Rachel will complete the communication section of spreadsheet to update those activities.

## **TRANSITION OF BOARD MEMBERS**

- We discussed our appreciation to members rotating off the Board: Morgan Bailey, Michelle Cox, Iris Negrón, and Margaret Hindman.
- These members have made significant contributions to ArAPT and helped achieve Gold Status for their year of service.
- Due to rotation, Kristy Goodwin will be transitioning to the Vice President role.
- Also, there is a current opening for a member-at-large.

## **NEXT MEETING DATE**

Friday, June 9<sup>th</sup> at 12 pm. Location of meeting will be at U of A's summer conference. Location of meeting will be sent out.